

**Minutes from the COST Action CA18231
Multi3Generation: Multi-task, Multilingual, Multi-modal Language Generation
Core Group Meeting**

**Place: University of Alicante, Spain
Address: Ctra. San Vicente s/n, EPS IV, Ada Lovelace Room
Google Meet link (online participants): meet.google.com/rcj-exwc-ens
Dates: 16 September 2021, 15:30-19:30; 17 September 2021, 9:00-14:00**

Attendance list:

- In person:
 - o Liviu Dinu
 - o Maria Ganzha
 - o Marcin Paprzycki
 - o Elena Lloret
- Online:
 - o Anabela Barreiro
 - o Mehul Bratt
 - o Iacer Calixto
 - o Albert Gatt (only attended on the 16th September)
 - o Fabio Keppler
 - o Helena Moniz
 - o François Portet
 - o Irene Russo
 - o Inguna Skadina

16th September 2021:

15:30h-16:00h Welcome to the participants (Action Chair & Vice-chair)

- Elena was welcoming all the participants and lead the meeting from Alicante. Anabela could not fly in (plane problems) and she apologized her absence.
- After usual opening chat, Elena presented/displayed the agenda for today and tomorrow.
- Online people confirmed their presence in the chat, and they were asked for permission to be able to record the meeting.

16:00h-17:30h Reporting (~10 minutes each presentation)

- After the introduction to the meeting, we started with the reported and presentations about a general overview on the Action progress, administrative and financial Reporting , the corresponding reports for each WG, and also the reports of STMS and ITC grants.
- First report came from Anabela, whose presentation was shared on Google Drive and presented:
 - Review of objectives of our action
 - Review of promised deliverables for GP2
 - Some indications as to what was done so far – 1 paper “in” – 2 papers “in process”
 - Summary of financial issues
 - Self-reflection on main issues that we have to face
 - GDPR – need to talk to COST Officers
- Then, we discuss about the Lisbon special event for October 8, 2021 (that will be discussed in more detail on the 17th September) and about the communication and dissemination strategies,

where it was agreed that Marcin Paprzycki (or someone) will add presence to LinkedIn, stressing the need to promote what was done within Multu3Generation.

- Concerning the WG presentations, they were available within Google drive (<https://drive.google.com/drive/folders/1LXm69LX5KKUeVE43sWNZWZntB825ZHZZ>), and the following issues were reported:
 - WG1 – Albert Gatt – a lot was and is going on and WG1 has plans for subsequent actions
 - Albert plans to step down as Chair of WG1
 - WG2 – Elena Lloret – a lot was and is going on and WG1 has plans for subsequent actions
 - WG3 – Helena Moniz – she is the new leader
 - Plans are being retooled
 - WG4 – Irene Russo – not many results, but a number of them in the pipeline and in ideation stage
 - WG5 – Fabio Kepler – we have a problem here – lack of participation for various reasons
 - Ideas what to do to revive this WG have been discussed
- Concerning the report about STSM's – Iacer Calixto summarized the statistics about the number of STMS submitted and completed during the 2nd GP.
- Concerning the communication report – Marcin Paprzycki reported possible future meeting locations and events, specifically:
 - Meeting in Warsaw 2021 – Maria Ganzha – decision preferred by October 31, 2021
 - Meeting in Sofia – September 2022 – if we are ready to consider it, we should start talking about it
- Regarding the grant coordinator report, it was finally reported on Friday, 17th September, but François said that no ITC grants were applied and that a good idea would be to disseminate them through external mailing list to get more impact.

18:00h-19:00h Discussion and work to be done

- In this part of the meeting, different important aspects were discussed, such as the WG leadership changes, where the Action chair stressed the importance of having a vice-leader for each WG. Albert Gatt said that as agreed in the first Multi3Generation MC meeting, he will now become the vice-leader of WG1, whereas Mehul will become the WG1 leader.
- Other issues discussed in this part of the meeting were the stakeholder involvement, that at the moment the concerning issue is that WG5 had no participants in it, and the inputs for 2nd year progress report.
- It was also decided to slightly changed the order of the topics for the next day, discussing firstly the issues about the Lisbon MC meeting.

The meeting on the 16th September finished at 19:30h.

17th September 2021:

9:00h-9:30h Welcome to the participants (Action Chair & Vice-chair)

- After the welcoming of the participants, we continue with the meeting

9:30h-12:30h Lisbon MC Meeting Planning

- We firstly discussed the topics to be addressed in Lisbon meeting, such as the planning of activities included in Work and Budget Plan (Action Chair coordinates, but depending on activity presentation by WG Leader or other CG Member), dissemination grants, website, planning

goals and activities for the next Grant Period (Action Chair coordinates, with input from each WG lead and Grand Holder Manager) and discussion on any other decisions needed (to be voted by MC in the Lisbon meeting)

12:30h-13:30h Collaborative Work session

- The action chairs informed about the 2nd progress report that should be done for the 8th of October, and WGs are told to provide their inputs and contribute to it. In particular, it is agreed to have this information completed by the end of September, including
- Input for the MoU objectives:
 - o <https://docs.google.com/document/d/1qYIBERyN4Q24Qvj6LF3aPMTE7kmfFd-ijLqXxDkOIrzE/edit>
- Input for deliverables
 - o <https://docs.google.com/document/d/1jvjok9yirv4voyPIUrpFHx1233x8aOZEv3xUVXTTOT0/edit#heading=h.lcc2kucqp46>
- Input for the publications derived from the action;
 - o https://docs.google.com/document/d/1POJJ9_eGoU7lQdGGGoC0NtpWWGeevLgD9-OWr6rMfo84/edit
- Input and feedback for PR2_ActionChairReport
 - o <https://drive.google.com/file/d/1BJ8MCwRRRebzNFHAKK5Hx8nOslQcyQkNR/view?usp=sharing>

13:30h-14:00h Wrap up & closing

After thanking all the participants their attendance to the meeting, it finished at 13:45h.